



SonataSuite
Billing

BILLING
BILLING
BILLING
BILLING
BILLING

www.vitalpbx.org

CONTENTS

Contents

INTRODUCTION.....	3
1.- INSTALLATION.....	4
1.1.- Press URL.....	4
2.- DASHBOARD.....	7
3.- PBX.....	8
3.1.- Carrier.....	8
3.2.- Extensions.....	9
3.3.- Trunk.....	10
3.4.- Cost Center.....	11
3.5.- Directory.....	12
4.- TARIFFS.....	13
4.1.- Carrier Rates.....	13
4.2.- Customer Rates.....	15
4.3.- Price Categories.....	17
4.4.- Dial Codes Categories.....	18
5.- TOOLS.....	19
5.1.- Call Simulator.....	19
6.- USERS.....	20
6.1.- System Permission.....	20
6.2.- Roles.....	21
6.3.- System Users.....	22
7.- SETTINGS.....	23
7.1.- Company Profile.....	23
7.2.- Currency Exchange Rates.....	27
7.3.- Email Settings.....	28
7.4.- Licensing.....	29
8.- REPORTS.....	30
8.1.- Reports Builder.....	30
8.2.- Reports Filters.....	32
8.3.- Reports Schedule.....	34
A.- Technical Specification.....	35


Introduction

Sonata Billing is a system through which you can rate all calls from your PBX. Allowing summary and detail reports to be generated.

Sonata Suite is a set of programs that integrate with platforms based on Asterisk, below the list of these programs:

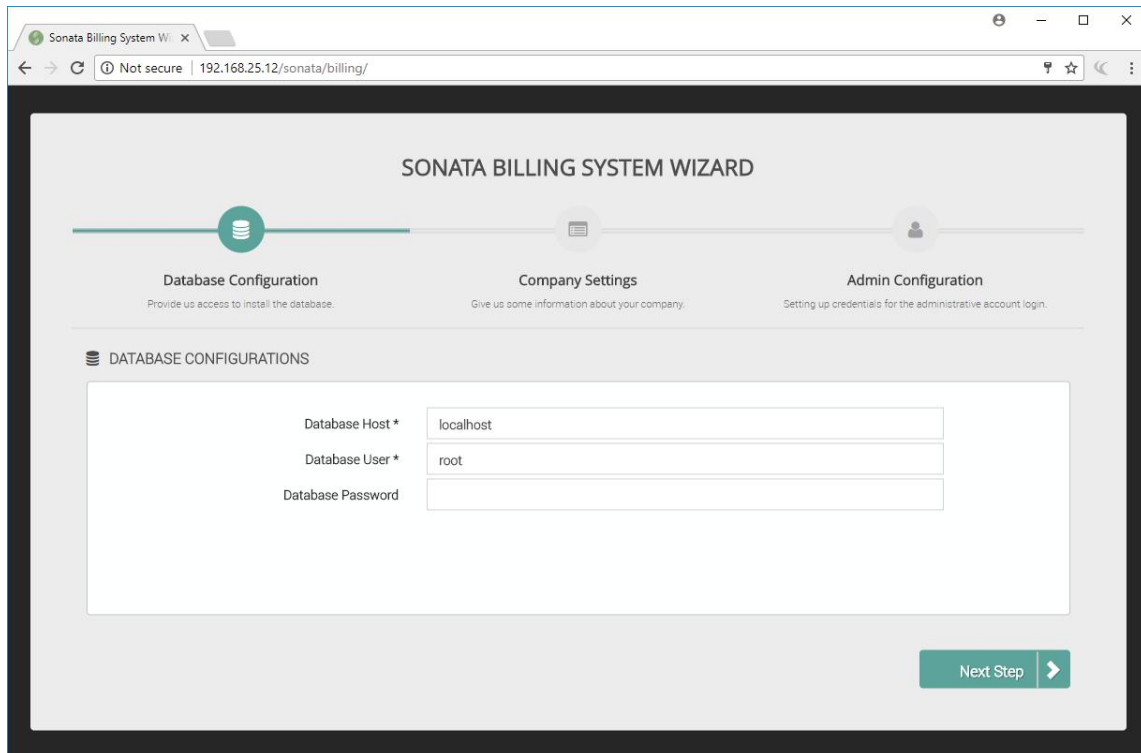
- SwitchBoard
- **Billing System**
- Recording Management System
- Call Center Reports
- Stats (Call Center Reports)
- Dialer

1.- Installation

In your VitalPBX go to Admin/Add-ons/Add-ons, select Sonata Billing and press the install button  shown in the Actions column. Wait a couple of minutes and then click the Sonata Billing link and start configuring.

1.1.- Press URL

Press the URL in the Add-ons list.



SONATA BILLING SYSTEM WIZARD

Database Configuration: Provide us access to install the database.

Company Settings: Give us some information about your company.

Admin Configuration: Setting up credentials for the administrative account login.

DATABASE CONFIGURATIONS

Database Host *

Database User *

Database Password

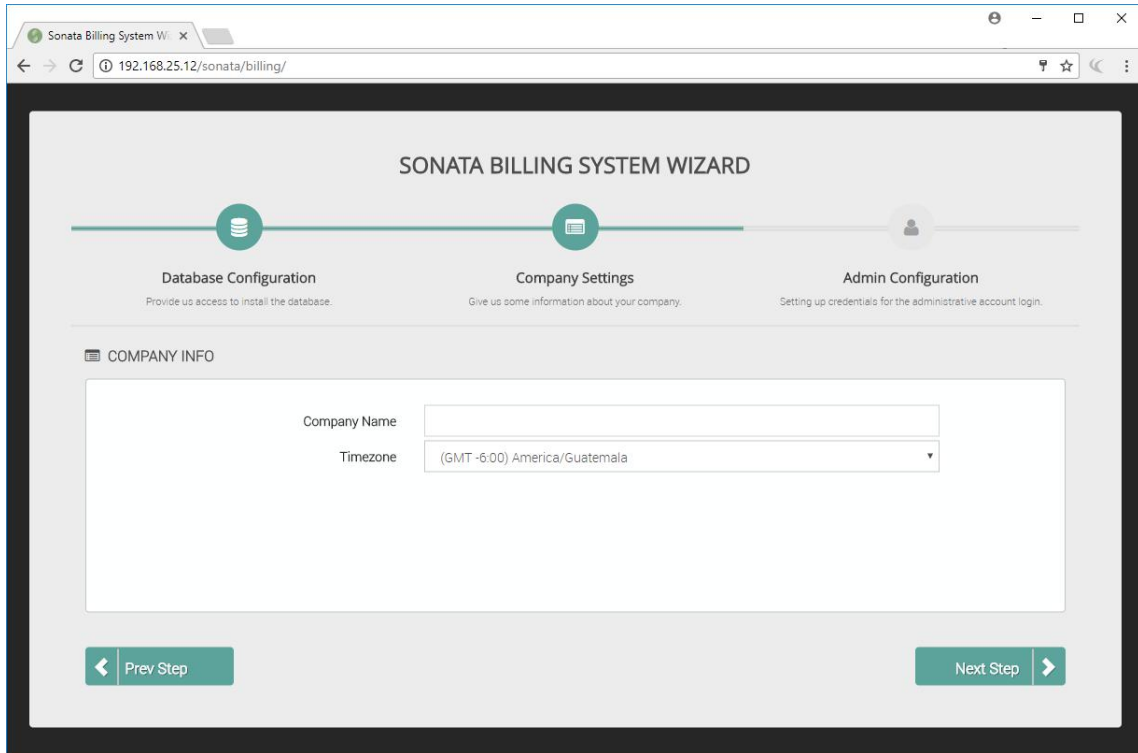
Next Step >

a.- The first step is to fill the following information

- **Database Host**, if you install Sonata Billing on the same server where the PBX is installed and the CDRs are stored, it is recommended to select "localhost", otherwise enter the remote IP or host.
- **Database User**, user to access the MySQL database administrator, is very important as it is used to create Sonata Billing databases.
- **Database Password**, password to access the MySQL database administrator, is very important as it is used to create Sonata Billing databases. In the case of VitalPBX the root user does not have a password.

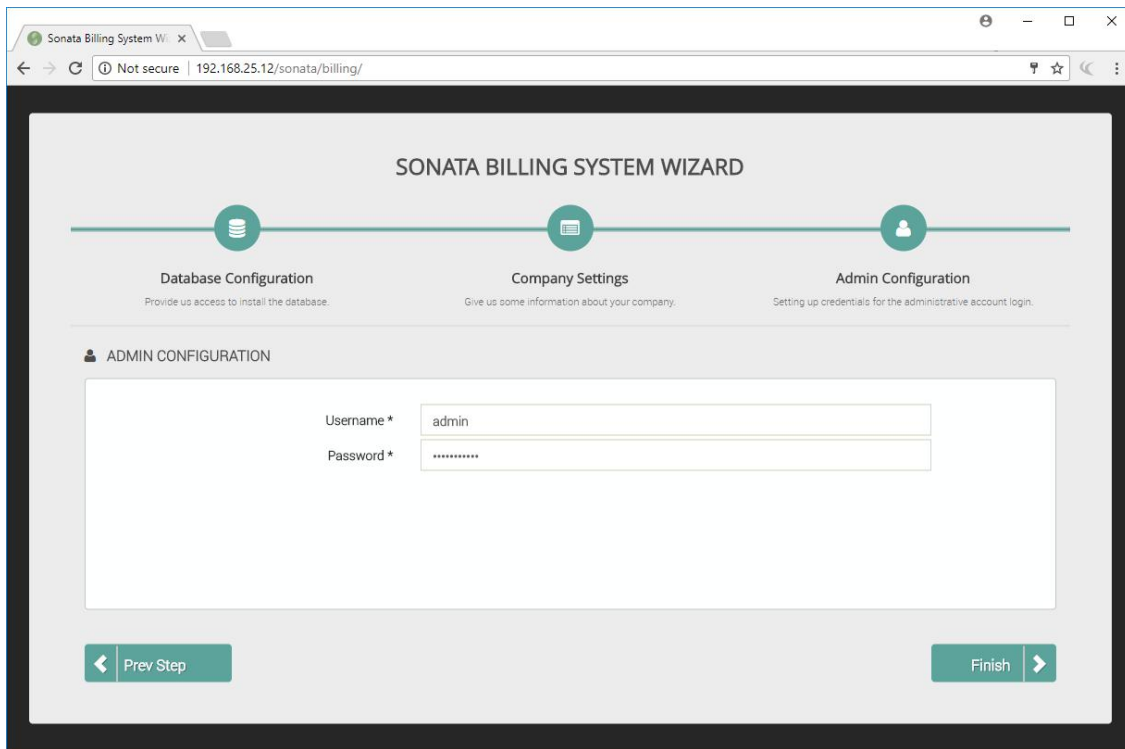
b.- The second step is to fill the following information

- **Company Name**, name of the Company, this name will be shown in all reports
- **Timezone**, time zone to be used by default to create system users.



c.- The final step is to fill the following information

- **Username**, admin user to login into Sonata Billing.
- **Password**, admin password.



The screenshot shows a web browser window with the URL `192.168.25.12/sonata/billing/`. The page title is "SONATA BILLING SYSTEM WIZARD". A progress bar at the top indicates three steps: "Database Configuration", "Company Settings", and "Admin Configuration". The "Admin Configuration" step is currently active. Below the progress bar, the "ADMIN CONFIGURATION" section contains two input fields: "Username *" with the value "admin" and "Password *" with masked characters "*****". At the bottom of the form, there are two buttons: "Prev Step" on the left and "Finish" on the right.

d.- Login with the user and password previously created.



The screenshot shows the login page for SonataSuite Billing. The page features the SonataSuite Billing logo at the top left. Below the logo, there are two input fields: "admin" for the username and "*****" for the password. A large green "Login" button is positioned at the bottom of the form.

2.- Dashboard

The Dashboard shows the last calls of the system and is updated every minute. The newest call is shown at the top.

The dashboard displays the following call statistics:

- Local Calls: 30
- Outgoing Calls: 13
- Incoming Calls: 9
- Transit Calls: 0

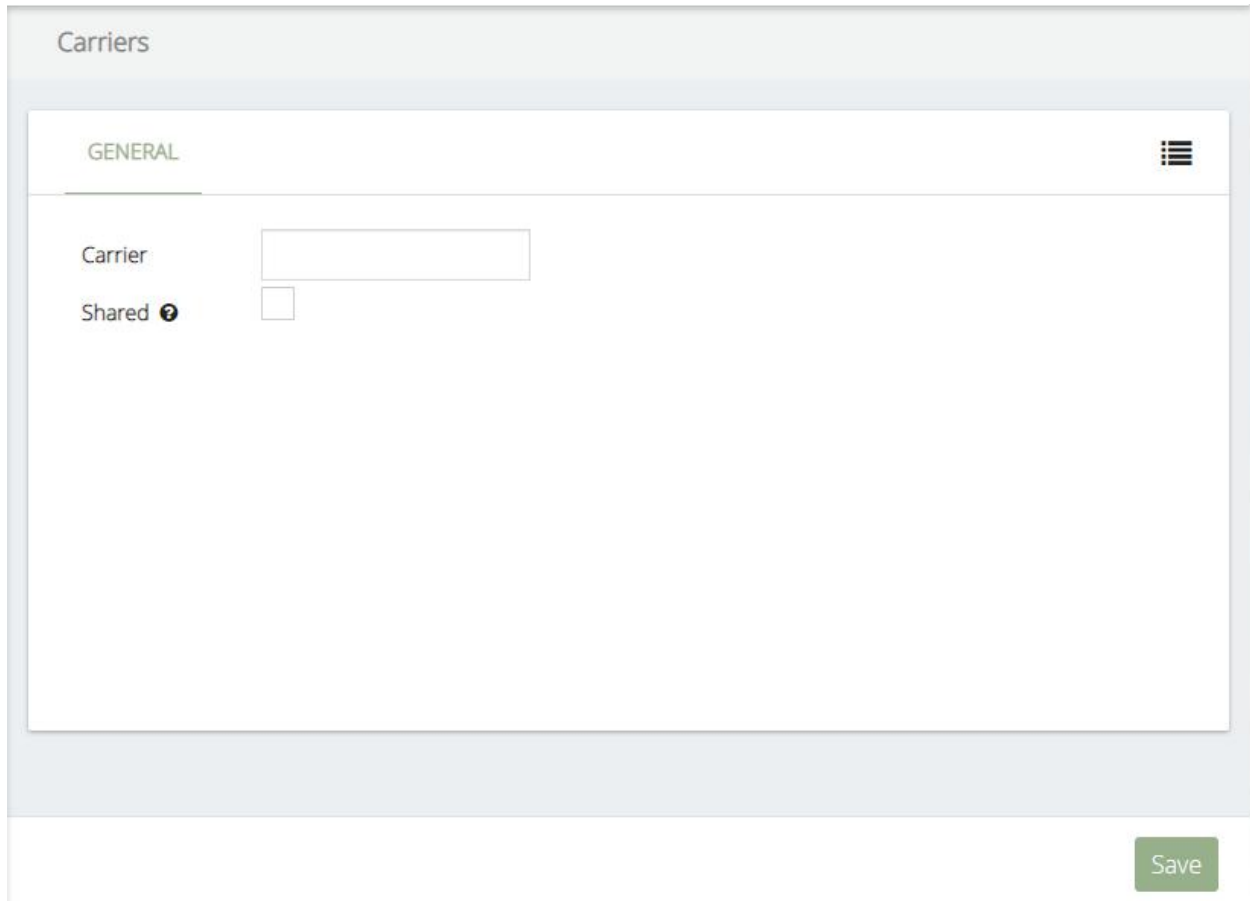
TODAY CALLS

Date	Hour	Extension	Call Type	Callee	Duration	Cost
2017/10/18	16:12:18	8250 - Recepcion	Internal	8253	00:00:06	0.00
2017/10/18	15:46:43	8250 - Recepcion	Internal	8253	00:00:09	0.00
2017/10/18	15:46:34	8252 - Juan Romero	Internal	8250	00:00:20	0.00
2017/10/18	15:43:49	8251 - Felix Gallo	Internal	8250	00:00:06	0.00
2017/10/18	15:43:20	8251 - Felix Gallo	Internal	8250	00:00:19	0.00
2017/10/18	15:43:20	8250 - Recepcion	Internal	8253	00:00:25	0.00
2017/10/18	15:43:01	8251 - Felix Gallo	Internal	8250	00:00:36	0.00
2017/10/18	15:41:55	8251 - Felix Gallo	Internal	8250	00:00:12	0.00
2017/10/18	14:25:15	8264 - Rummer Moraga	Internal	8251	00:01:41	0.00
2017/10/18	13:59:23	8263 - Mauro Jiron	Internal	8251	00:02:11	0.00
2017/10/18	13:52:33	8251 - Felix Gallo	Outgoing	922668002	00:00:55	0.23
2017/10/18	13:44:11	8253 - Contabilidad	Internal	8253	00:00:19	0.00

3.- PBX

3.1.- Carrier

The first step to be able to rate a call is to define the different carriers to which we are going to interconnect, for this we must go to PBX/Carriers.



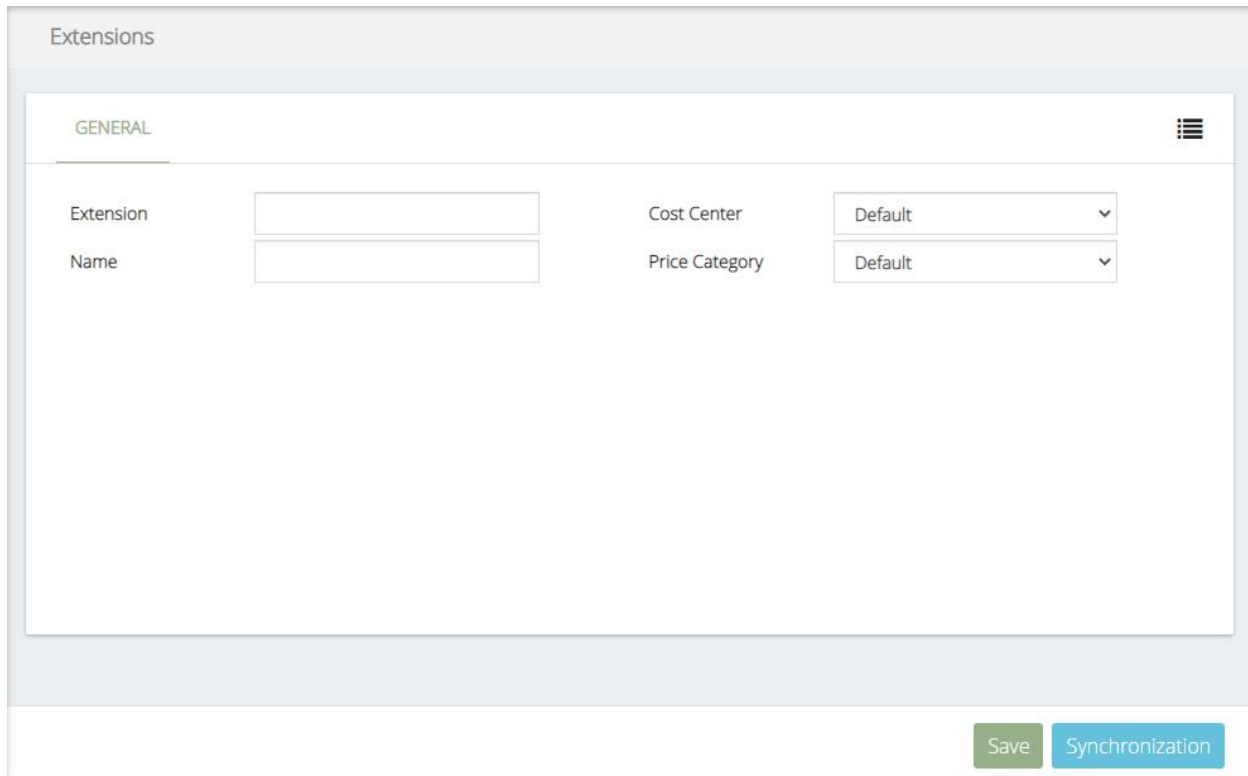
The screenshot shows a web interface for configuring carriers. The main heading is "Carriers". Below it is a "GENERAL" tab. The form contains two fields: "Carrier" with an empty text input box, and "Shared" with a checked checkbox. A "Save" button is located at the bottom right of the form.

The information to be configured are the following:

- **Carrier**, just write the name of the carrier, which will be used later.
- **Share**, if checked, the operator and the rates assigned to it will be shared with the other tenants.

3.2.- Extensions

It is necessary to synchronize the extensions that will apply a cost, for this we must go to PBX / Extensions.



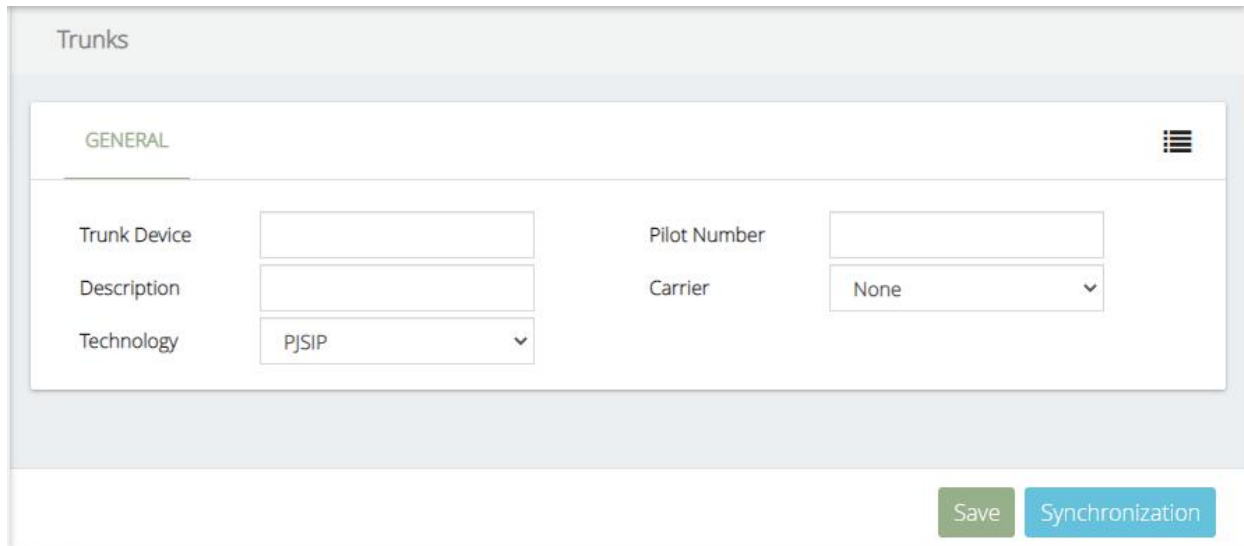
The screenshot shows a web-based configuration form for 'Extensions'. The form is titled 'Extensions' and has a 'GENERAL' tab. It contains four input fields: 'Extension' (text), 'Name' (text), 'Cost Center' (dropdown menu with 'Default' selected), and 'Price Category' (dropdown menu with 'Default' selected). At the bottom right, there are two buttons: 'Save' (green) and 'Synchronization' (blue).

The information to be configured are the following:

- **Extension**, extension number to be set.
- **Name**, name that describes the user of the extension
- **Cost Center**, cost center to which the extension is associated, this Cost Center must have been previously created.
- **Price Category**, type of tariff that will be charged to the extension, these tariffs are created in tariffs and there are two types, those of the Carrier (Default) and those of the Customer.

3.3.- Trunk

It is necessary to synchronize and configure the trunks as these are associated with a Carrier and this way you can charge the calls more accurately. There are also reports by trunks which help us verify if what the Carrier is charging is correct. To configure the trunks it is necessary to go to PBX/Trunks.



The screenshot shows a web interface for configuring trunks. The title is "Trunks". Below the title is a "GENERAL" tab. The form contains the following fields:

Trunk Device	<input type="text"/>	Pilot Number	<input type="text"/>
Description	<input type="text"/>	Carrier	None <input type="text"/>
Technology	PJSIP <input type="text"/>		

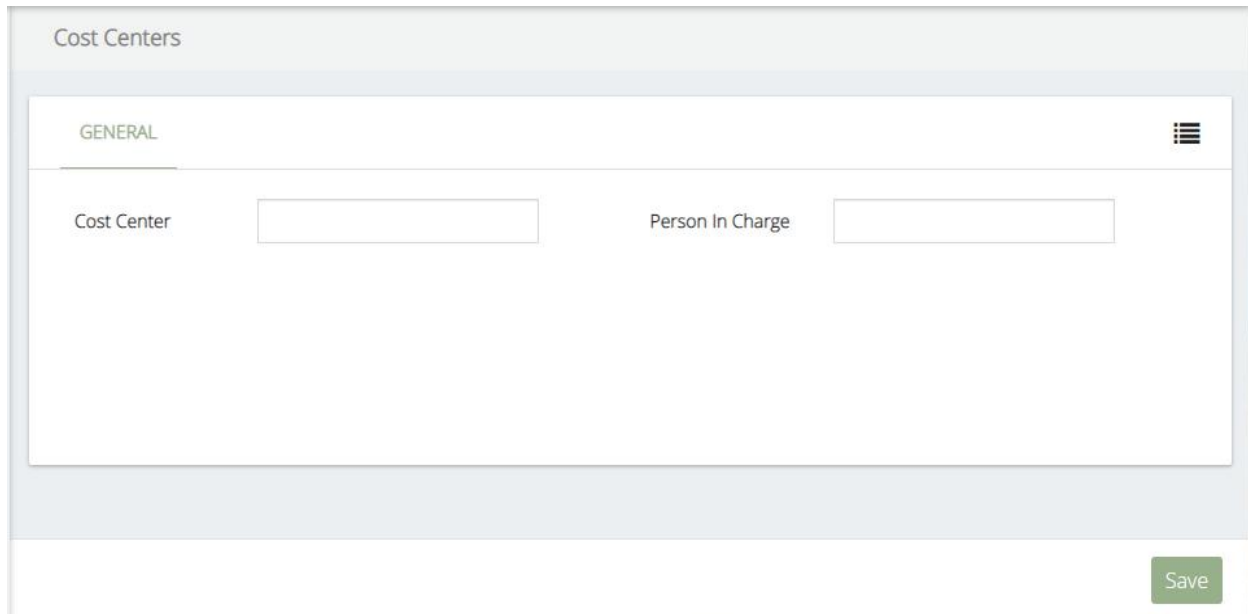
At the bottom right of the form are two buttons: "Save" (green) and "Synchronization" (blue).

The data to be configured are the following:

- **Trunk Device**, the name of the trunk as it appears in the call, for example in the case of Dahdi channels it is a number.
- **Description**, short description to identify the trunk
- **Technology**, type of trunk technology
- **Pilot Number**, number of pilot associated to the trunk, can be a DID or a telephone number that identifies the trunk.
- **Carrier**, the carrier that provides the service. Very important as this depends on how you will charge the calls that are taken by this trunk.

3.4.- Cost Center

It is possible to obtain reports organized by cost centers, for this it is necessary to assign the extensions the Cost Center to which it belongs.



The screenshot shows a web interface for configuring Cost Centers. The title is "Cost Centers". Below the title is a tab labeled "GENERAL" with a hamburger menu icon to its right. The form contains two input fields: "Cost Center" and "Person In Charge". A green "Save" button is located at the bottom right of the form.

The data to be configured are the following:

- **Cost Center**, short name of the cost center
- **Person in Charge**, Person in charge of the Cost Center

3.5.- Directory

In order to better identify the destinations of the calls it is possible to add an external telephone directory. In the reports will appear the number alongside with the contact name configured here.

The screenshot shows a web interface for configuring a directory. The title is 'Directory'. Below it is a 'GENERAL' tab. There are three input fields: 'Telephone' (with a search icon), 'Contact Name' (with a help icon), and 'Dial Prefix' (with a help icon). At the bottom right, there are two buttons: 'Import' (blue) and 'Save' (green).

The data to be configured are the following:

- **Telephone**, phone number to be included in the directory. Should be unique.
- **Contact Name**, brief description of the contact or company.
- **Dial Prefix**, when a call is made from the PBX in the CDR it is usually stored together with the prefix, for example, if we are going to call the number 88823700, and to call it is necessary to dial 9, in the CDR 988823700 will be stored. The prefix 9 must be added here in order to correctly identify the outgoing call. For incoming calls receiving CID this prefix is not used.

It is also possible to import a csv list that contains the following information and in the following order.

- **mode**, add or delete
- **full_name**, brief description of the contact or company.
- **phone_number**, phone number to be included in the directory. Should be unique.
- **dial_prefix**, when a call is made from the PBX in the CDR it is usually stored together with the prefix, for example, if we are going to call the number 88823700, and to call it is necessary to dial 9, in the CDR 988823700 will be stored. The prefix 9 must be added here in order to correctly identify the outgoing call. For incoming calls receiving CID this prefix is not used.

4.- Tariffs

Before connecting the program to the PBX you must first define the tariffs of the different carriers, otherwise we run the risk that the cost of calls is not correct. If for some reason we connect the program to the PBX before setting the rates, do not worry, you can reprocess the calls or at the moment of obtaining reports choose the option to “Apply Current Rates”.

4.1.- Carrier Rates

It is very easy to create the tariffs of the different carriers, for this process there are two methods, which we will show below:

The screenshot shows the 'Carrier Rates' configuration page. It includes a 'GENERAL' section with the following fields:

- Description:
- Grace Time:
- Connect Cost:
- Call Cost:
- Cost Interval:
- Carrier:
- Dial Prefix:
- Call Type:
- Dial Codes Category:

Below the fields is a table for 'Dial Codes' with the following columns: Code, Call Cost, Cost Interval, Description, and Dial Prefix. An 'Add New' button is located to the right of the table. At the bottom right of the interface are 'Import' and 'Save' buttons.

1.- Import rates from csv file

To import tariffs, you must press the Import button, then there will be two fields,

- **Carrier**, name of the Carrier associated with the tariffs to be imported, this name must have been previously created in PBX/Carrier
- **Rates**, load CSV file with the rates to import. This file must have the following format:
 - **Group Name**, name that the rates are grouped, example if we are going to load tariffs to USA, which places USA, in other words could be the name of the country.
 - **Code**, country or region code, example USA is 1, Mexico 52. Can also be more specific USA, Miami 1305.
 - **Call Cost**, Cost of the call

- **Cost Interval**, every few seconds the cost applies.
- **Code Description**, specific description of the code, example in case of code 1305, in Group name is USA but in Code Description is Miami.
- **Dial Prefix**, if it is necessary to add a prefix to the code, in many countries the number "00" is used for international calls.

To see an example of the CSV format you can download it by clicking the button "Download CSV Format"

2.- Create rate manually

It is possible to create or modify an existing tariff, to create a new tariff manually you must configure the following:

- **Description**, brief description of the group of codes to be created.
- **Grace Time**, define the seconds will be free from the call duration for each call.
- **Connect Cost**, cost to apply when the call began with connection.
- **Call Cost**, represents the global cost to apply to all the dial codes without a cost defined.
- **Cost Interval**, it defines how often seconds will be applied the global cost.
- **Carrier**, defines to which carrier belongs this group of dial codes and rates
- **Dial Prefix**, any number that is dialed before a telephone number to initiate a telephone call for the purpose of selecting an appropriate telecommunications circuit by which the call is to be routed.
- **Prepend**, any number to prepend at the beginning of the dialed number, at the time of showing a report.
- **Call Type**, allows you to define which kind of calls these dial codes represent.
- **Dial Code Category**, allows you to categorize your dial codes to make reports by it.

In the Dial Codes table, the following must be configured:

- **Code**, the full or partial dialed number as was saved on the CDR.
- **Call Cost**, represents the global cost to apply to all the dial codes without cost defined.
- **Cost Interval**, It defines how often seconds will be applied the global cost.
- **Description**, brief description of the code to be created
- **Dial Prefix**, any number that is dialed before a telephone number to initiate a telephone call for the purpose of selecting an appropriate telecommunications circuit by which the call is to be routed. If it empty, the global is taken
- **Prepend**, any number to prepend at the beginning of the dialed number, at the time of showing a report. If it empty, the global is taken

4.2.- Customer Rates

It is very easy to create personalized rates, this option is very useful for Hotels or institutions that charge calls, for this process there are two methods, which we will show below:

The screenshot shows the 'Customer Rates' configuration page. The 'GENERAL' tab is active. The form includes the following fields:

- Description:
- Grace Time:
- Connect Cost:
- Call Cost:
- Cost Interval:
- Dial Prefix:
- Call Type:
- Dial Codes Category:

Below the form is a table for 'Dial Codes' with the following columns: Code, Call Cost, Cost Interval, Description, and Dial Prefix. An 'Add New' button is positioned to the right of the table. At the bottom right of the page are 'Import' and 'Save' buttons.

1.- Import rates from csv file

To import tariffs, you must press the Import button, then there will be two fields,

- **Rates**, load CSV file with the rates to import. This file must have the following format:
 - **Group Name**, name in which the rates are grouped, example if we are going to load tariffs to USA, which places USA, in other words could be the name of the country.
 - **Code**, country or region code, example USA is 1, Mexico 52. Can also be more specific USA, Miami 1305.
 - **Call Cost**, Cost of the call
 - **Cost Interval**, every few seconds the cost is applied.
 - **Code Description**, specific description of the code, example in case of code 1305, in Group name is USA but in Code Description is Miami.
 - **Dial Prefix**, if it is necessary to add a prefix to the code, in many countries the number "00" is used for international calls.

To see an example of the CSV format you can download it by clicking the button "Download CSV Format"

2.- Create rate manually

It is possible to create or modify an existing tariff. To create a new tariff manually you must configure the following:

- **Description**, brief description of the group of codes to be created.
- **Grace Time**, define how many seconds will be free from the call duration for each call.
- **Connect Cost**, cost to apply when the call with connection.
- **Call Cost**, represents the global cost to apply to all the dial codes without cost defined.
- **Cost Interval**, it defines how often seconds will be applied the global cost.
- **Dial Prefix**, any number that is dialed before a telephone number to initiate a telephone call for the purpose of selecting an appropriate telecommunications circuit by which the call is to be routed.
- **Prepend**, any number to prepend at the beginning of the dialed number, at the time of showing a report.
- **Call Type**, allows you to define which kind of calls these dial codes represent.
- **Dial Code Category**, allows you to categorize your dial codes to make reports by it.

In the Dial Codes table, the following must be configured:

- **Code**, the full or partial dialed number as was saved on the CDR.
- **Call Cost**, represents the global cost to apply to all the dial codes without cost defined.
- **Cost Interval**, It defines how often seconds will be applied the global cost.
- **Description**, brief description of the code to be created
- **Dial Prefix**, any number that is dialed before a telephone number to initiate a telephone call for the purpose of selecting an appropriate telecommunications circuit by which the call is to be routed. If it empty, the global is taken

4.3.- Price Categories

Each extension is associated to a Price Category. This has the aim of being able to charge in differentiated form by extension. Very useful for Hotels.

The screenshot shows a web form for configuring Price Categories. The form is titled "Price Categories" and has a "GENERAL" tab. It contains the following fields:

- Name:** A text input field.
- Default Markup:** A text input field containing the value "0".
- Cost By:** A dropdown menu with "Carrier" selected.
- Shared:** An unchecked checkbox.

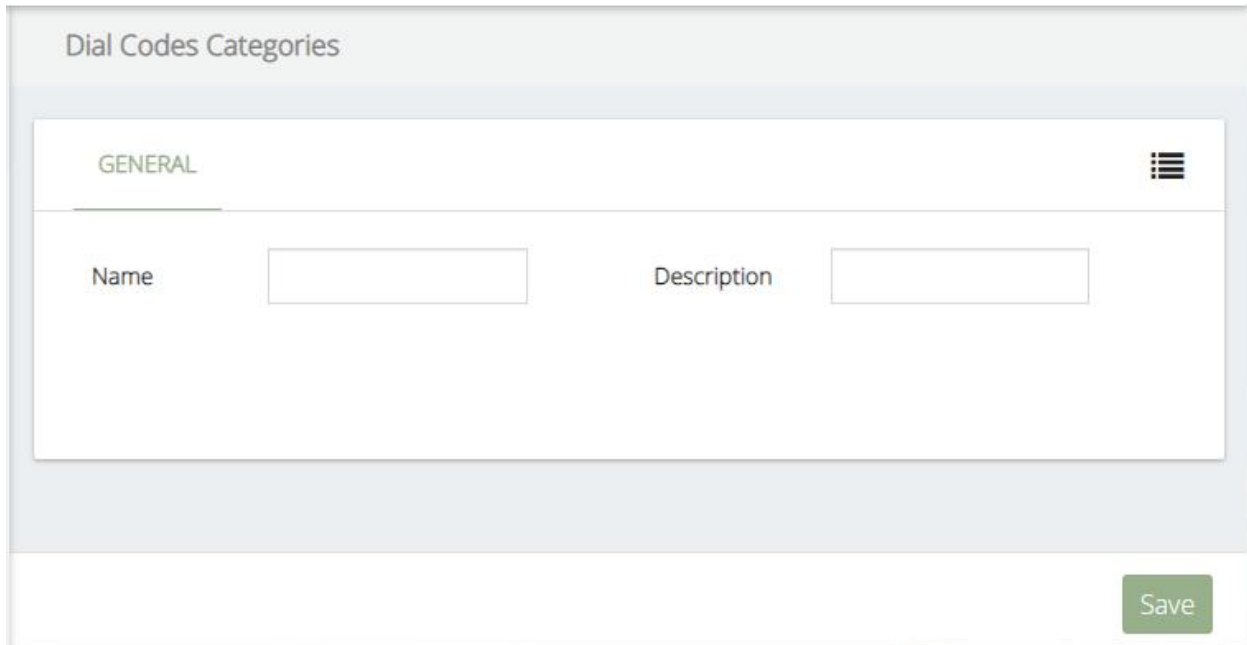
A "Save" button is located at the bottom right of the form.

The data to be configured are the following:

- **Name**, Brief description of the Price Category
- **Markup**, the percentage added by a seller to the cost of a carrier/customer rates to cover expenses and profit in fixing the selling price.
- **Cost By**, defines if the extensions with this category will use the carrier or customer rates. If Customer is selected it is necessary to configure the following options.
 - **Customer Rate**, you can add several Customer Rates with different Markup.
 - **Markup**, the percentage added by a seller to the cost of a carrier/customer rates to cover expenses and profit in fixing the selling price. If is not defined or is zero the global is taken.
- **Share**, if checked, the price category will be shared with all the tenants.

4.4.- Dial Codes Categories

This option allows us to obtain more descriptive reports regarding the destination code.



The screenshot shows a web interface for configuring 'Dial Codes Categories'. The title 'Dial Codes Categories' is at the top. Below it is a 'GENERAL' tab with a hamburger menu icon. The form contains two input fields: 'Name' and 'Description'. A green 'Save' button is located at the bottom right of the form.

The data to be configured are the following:

- **Name**, short name of the Dial Code, for example National, International, etc.
- **Description**, brief description of the Dial Code, for example National Calls, International Calls, etc.

5.- Tools

5.1.- Call Simulator

Simulates the cost of a call, this module is very useful to test the rates.

The screenshot shows a web interface titled "Call Simulator". Under the "GENERAL" tab, there are six input fields arranged in two columns. The left column contains "Source" (text input), "Destination" (text input), and "Call Direction" (dropdown menu with "Outgoing" selected). The right column contains "Carrier" (dropdown menu with "None" selected), "Call Duration" (text input with "60"), and "Currency" (dropdown menu with "Home Currency" selected). A green "Simulate" button is located at the bottom right of the form area.

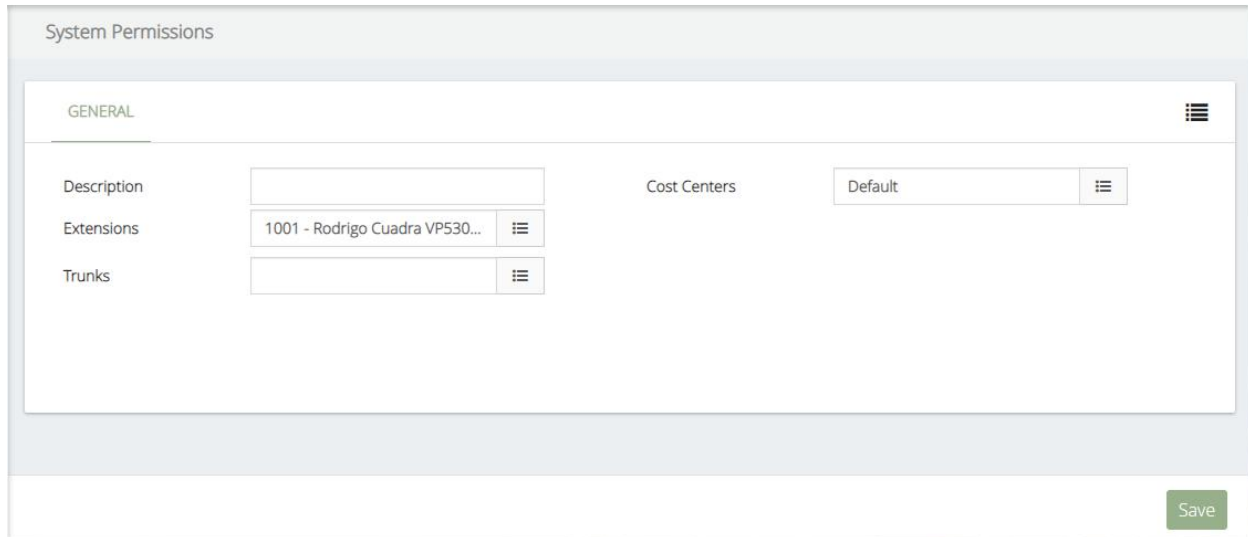
The data to be configured are the following:

- **Source**, extension that makes the call.
- **Destination**, destination number of the call.
- **Call Direction**, type of call, incoming, outgoing, internal or transit.
- **Carrier**, carrier used to make the call.
- **Call Duration**, call duration.
- **Currency**, allows you to define in which currency the results will be shown. The exchange is made according to the rates' currency.

6.- Users

6.1.- System Permission

It is possible to limit to which Extensions, Trunks or Cost Centers a user will have access to, for which it is necessary to go to USERS/System Permission.



The screenshot shows a web interface for configuring System Permissions. The title is "System Permissions". Below the title is a "GENERAL" tab. The form contains several fields: "Description" (a text input field), "Cost Centers" (a dropdown menu with "Default" selected), "Extensions" (a dropdown menu with "1001 - Rodrigo Cuadra VP530..." selected), and "Trunks" (a dropdown menu). A "Save" button is located at the bottom right of the form.

The data to be configured are the following:

- **Description**, Brief description of System Permission.
- **Extensions**, the Extensions that the user will have access to.
- **Trunks**, the Trunks that the user will have access to.
- **Cost Center**, the Cost Center that the user will have access to.

6.2.- Roles

Using the Roles, we can limit to which modules the user will have access to, for which it is necessary to go to USERS/Roles.

The screenshot shows the 'Roles' configuration page. At the top, there's a 'Roles' header. Below it, the 'GENERAL' tab is selected. There is a 'Name' input field. Underneath is the 'Menu Access' section, which consists of two panes: 'Select All' and 'Remove All'. The 'Select All' pane contains a list of modules: Dashboard, PBX, Carriers, Extensions, Trunks, Cost Centers, Directory, and Tariffs. The 'Remove All' pane is currently empty. A 'Save' button is located at the bottom right of the form.

The data to be configured are the following:

- **Name**, brief description of the Role
- **Menu Access**, to which modules the users that are associated with this Role will have access to.

6.3.- System Users

In System Users all users of the system are created, for which it is necessary to go to USERS/System Users.

The screenshot shows a web form for creating a system user. The form is titled "System Users" and has a "GENERAL" tab. The fields are arranged in two columns. The left column contains: Full Name (empty text box), User (text box with "admin"), Password (text box with masked characters "....."), Role (dropdown menu with "Administrator" selected), and System Permissions (dropdown menu with "-- All --" selected). The right column contains: Tenant (dropdown menu with "VitalPBX" selected), Timezone (dropdown menu with "(GMT -6:00) America/Managua" selected), Language (dropdown menu with "English" selected), and Active Account (checkbox that is checked). A green "Save" button is located at the bottom right of the form.

The data to be configured are the following:

- **User**, User to Login into the system.
- **Password**, Password to Login into the system
- **Role**, Role that will be associated with the user
- **System Permission**, permissions to access to different modules that the user will have.
- **Tenant**, Tenant to which this user belongs to.
- **Timezone**, user time zone, very important since the reports will be displayed in the time zone of the user.
- **Language**, language that the user interface will be displayed in.
- **Active Account**, indicates whether the account is active or not.

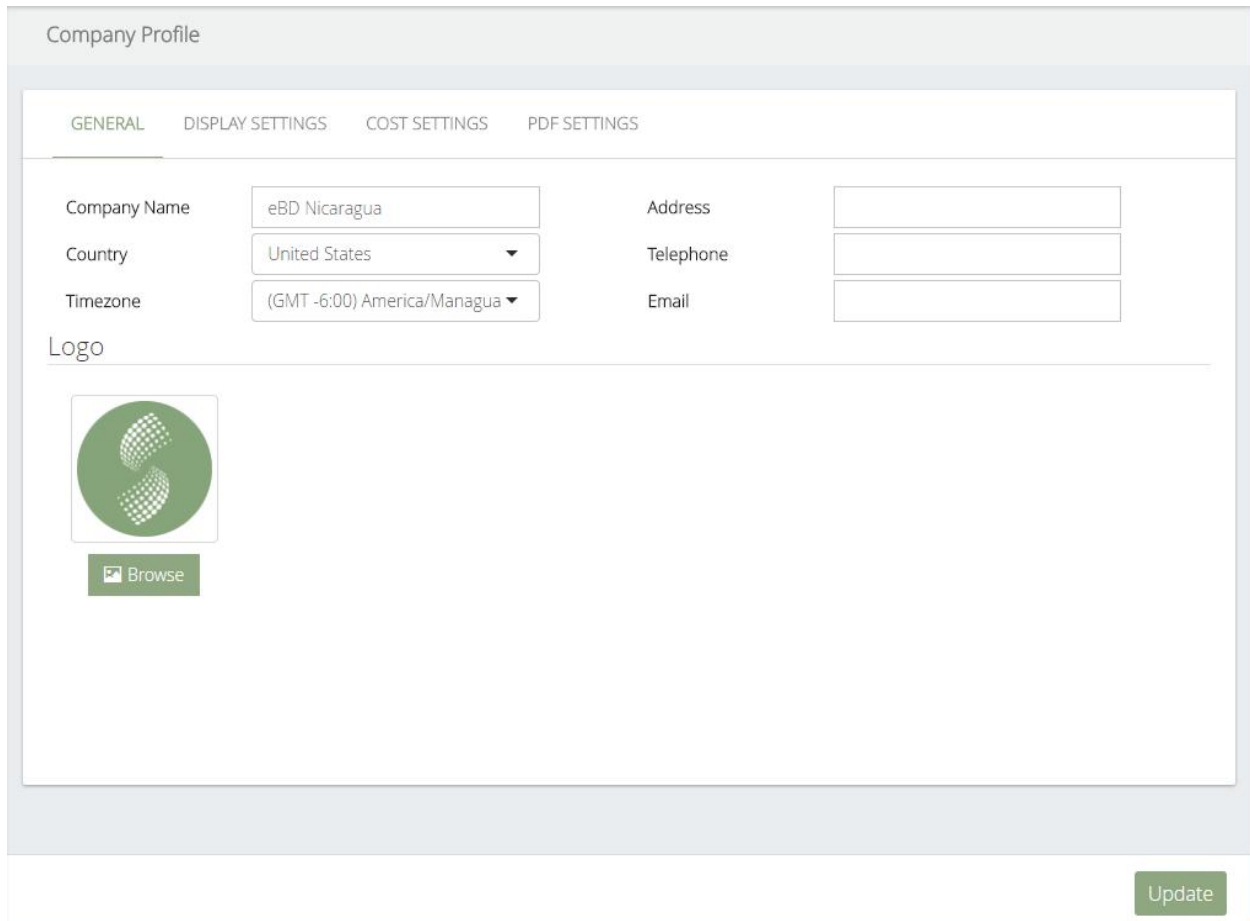
7.- Settings

In Settings is where all the information of the system environment is configured, for example Company Profile, Email, PBX Server, etc.

7.1.- Company Profile

To configure the company information, go to SETTINGS/Company Profile

GENERAL



The screenshot shows the 'Company Profile' settings page with the 'GENERAL' tab selected. The page has a header 'Company Profile' and four sub-tabs: 'GENERAL', 'DISPLAY SETTINGS', 'COST SETTINGS', and 'PDF SETTINGS'. The 'GENERAL' tab contains the following fields:

Company Name	<input type="text" value="eBD Nicaragua"/>	Address	<input type="text"/>
Country	<input type="text" value="United States"/>	Telephone	<input type="text"/>
Timezone	<input type="text" value="(GMT -6:00) America/Managua"/>	Email	<input type="text"/>

Below the fields is a 'Logo' section with a preview of a green circular logo containing a white 'S' and a 'Browse' button. At the bottom right of the form is an 'Update' button.

The data to be configured are the following:

- **Company Name**, on behalf of the company. This will appear in the header of all reports.
- **Country**, Country where the PBX is installed.
- **Timezone**, Time Zone is used as the default time zone when creating system users.
- **Address**, Company Address (Optional)
- **Telephone**, Company Phone (Optional)
- **Email**, Company Email (Optional)

- **Logo**, company logo, it will appear in the header of all reports

DISPLAY SETTINGS

The screenshot shows a web interface for 'Company Profile' with a 'DISPLAY SETTINGS' tab selected. The settings are organized into two columns. The left column includes: 'Date Format' (Year, Month and Day (YYYYMM)), 'Date Separator' (Slash), 'Time Format' (24 Hours), and 'Call Duration Format' (Hours, Minutes and Seconds ()). The right column includes: 'Thousand Separator' (Comma), 'Decimal Places' (Two), and 'Decimal Separator' (Dot). An 'Update' button is located at the bottom right of the settings area.

The data to be configured are the following:

- **Date Format**, select a desired date format to display in the reports and interface.
- **Date Separator**, type of separator for the date to be shown in the reports and interface.
- **Time Format**, select the time format to be displayed in the reports and interface.
- **Call Duration Format**, select the format of call duration to show in the reports and interface.
- **Thousand Separator**, type of thousands separator to show the cost of the calls in the reports and interface.
- **Decimal Places**, number of decimals of call costs to be displayed in the reports and interface.
- **Decimal Separator**, type of decimal separator to show the cost of the calls in the reports and interface.

COST SETTINGS

The screenshot shows a web interface for 'Company Profile' with a 'COST SETTINGS' tab selected. The settings are as follows:

Field	Value
Currency	US Dollar (\$)
Currency Exchange Provider	Google
Default Outgoing Cost	0.25
Default Incoming Cost	0
Default Internal Cost	0

An 'Update' button is located at the bottom right of the form.

The data to be configured are the following:

- **Currency**, local currency.
- **Currency Exchange Provider**, Exchange Rate Provider (Google or Yahoo)
- **Default Outgoing Cost**, cost of outgoing calls when no tariff associated with it is found.
- **Default Incoming Cost**, cost of incoming calls when no tariff associated with it is found.
- **Default Internal Cost**, cost of internal calls when no tariff associated with it is found.

PDF SETTINGS

The screenshot shows a web interface for configuring PDF settings. At the top, there is a header 'Company Profile'. Below it, there are four tabs: 'GENERAL', 'DISPLAY SETTINGS', 'COST SETTINGS', and 'PDF SETTINGS'. The 'PDF SETTINGS' tab is selected and highlighted with a green underline. Under this tab, there are two main settings: 'Page Size' and 'Footer'. The 'Page Size' setting is a dropdown menu currently set to 'Letter'. The 'Footer' setting is a text input field. At the bottom right of the form, there is a green 'Update' button.

The data to be configured are the following:

- **Page Size**, page size to use for generating reports.
- **Footer**, Legend that will appear in the footer of all reports.

7.2.- Currency Exchange Rates



The program is multi-currency, you can get reports in the currency that the user wants. To enable a currency, it is necessary to go to SETTINGS/Currency Exchange Rates

Currency Exchange Rates

GENERAL

Currency

Exchange Rates

Date	Rate	Actions
2017/10/20	19.04	 

Select the country and then press the Add Exchange button. The exchange rate of the day will appear with the possibility to change it manually.

7.3.- Email Settings

To be able to use the module of sending reports automatically it is necessary to configure an email account, to configure this account go to SETTINGS/Email Settings

Email Settings

GENERAL

Type: SMTP

SMTP Secure: TLS

Host:

Port:

Username: admin

Password:

From Name:

From Email:

BCC Email:

Test Configuration

Email:

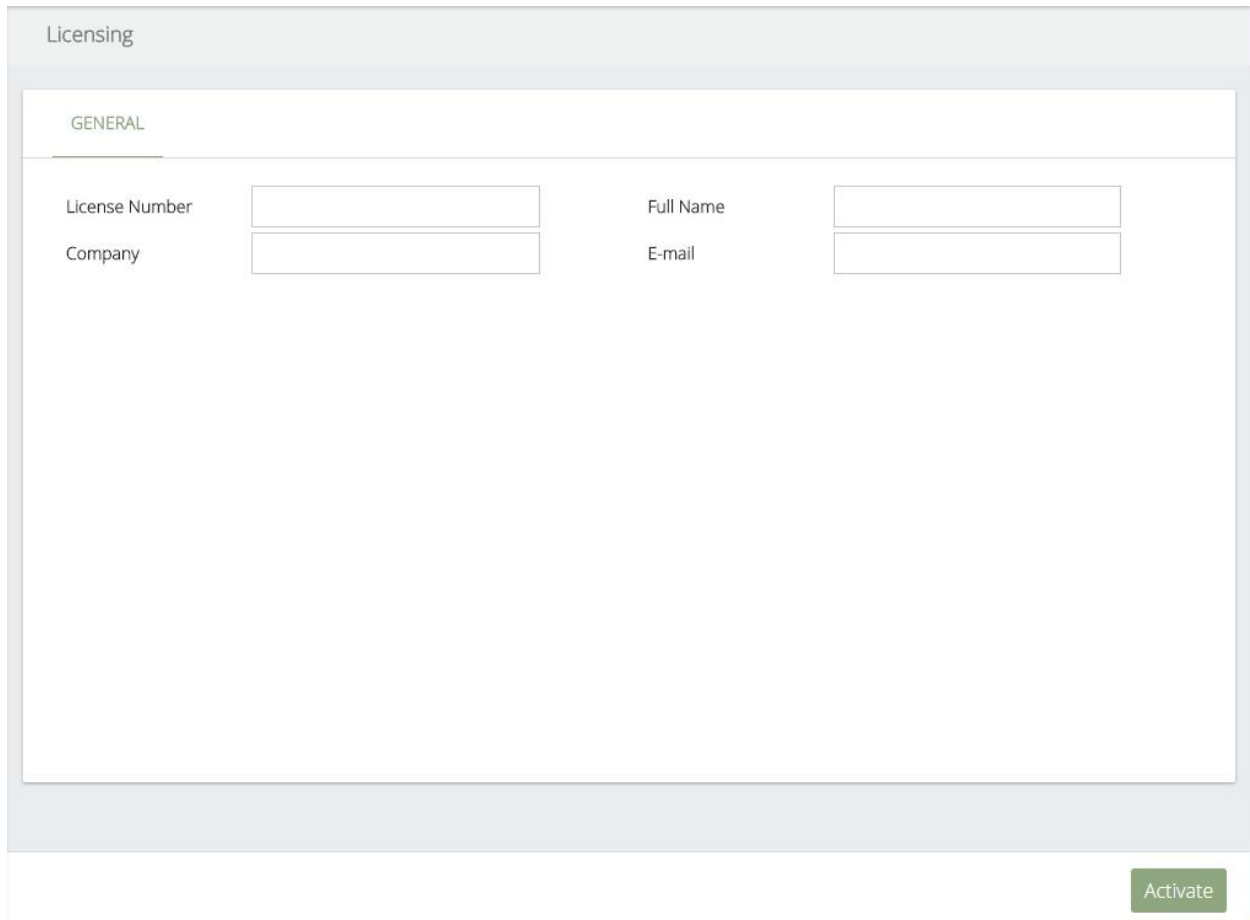
Save

The data to be configured are the following:

- **Type**, select the type of email server to use.
- **SMTP secure**, type of security
- **Host**, email server
- **Port**, port of the email server
- **Username**, user to authenticate to the email account
- **Password**, password to authenticate to the email account
- **From Name**, name of the owner of the email
- **From Email**, complete email
- **BCC Email**, if you want to send a copy of the hidden email, write it here
- **Test Configuration**, test email settings

7.4.- Licensing

Sonata Billing comes with a free license of up to 8 extensions, you can purchase a license that fits your needs by contacting your supplier.



The screenshot shows a web interface for configuring a license. At the top, there is a header labeled "Licensing". Below this, a tab labeled "GENERAL" is selected. The form contains four input fields arranged in a 2x2 grid: "License Number", "Full Name", "Company", and "E-mail". Each field is represented by a rectangular text box. At the bottom right of the form area, there is a green button labeled "Activate".

The data to be configured are the following:

- **License Number**, license of the product, this will be supplied by your supplier.
- **Company**, name of the company to whom you want to register the product
- **Full Name**, name of the user who will be responsible for the product.
- **E-Mail**, email of the user who will be responsible for the product. Very important since under this email the license will be registered.

8.- Reports

Sonata Billing generates many summarized and detailed reports. To generate reports, go to REPORTS.

8.1.- Reports Builder

Report Builder generates all the detailed and summarized reports by extension, cost center, trunks, etc.

The screenshot shows the 'Reports Builder' interface with a 'GENERAL' tab. The configuration options are as follows:

Field	Value
Title	[Empty]
Grouped By	Extensions
Type	Detailed
Period	Today
Extensions	<input checked="" type="checkbox"/> 1001 - Rodrigo Cuadra V...
Carriers	<input checked="" type="checkbox"/> Default
Cost Centers	<input checked="" type="checkbox"/> Default
Account Codes	<input checked="" type="checkbox"/> [Empty]
Format	PDF
Currency	Home Currency (\$)
Call Types	Outgoing Incoming Local Transit
Duration Min/Max	0 Infinite
Cost Min/Max	0 Infinite
Hourly Filter	None
Dial Codes Filter	None
Top Limit	10

Buttons: Generate Report (blue), Save (green)

The data to be configured are the following:

- **Title**, this represents the title of the report, is required only when the report is saved as template.
- **Group By**, generate the report by grouping it by the selected option.
- **Type**, generate the report with the selected option.
- **Period**, range of date and time to be taken into account in the report.
- **Extensions**, extensions to be included in the report, if the check is selected, all extensions will be included.
- **Carriers**, carriers to be included in the report, if the check is selected, all carriers will be included.
- **Cost Center**, cost center to be included in the report, if the check is selected, all cost centers will be included.
- **Account Codes**, account codes to be included in the report, if the check is selected, all account codes will be included.
- **Format**, defines the format in which the report will be exported.
- **Currency**, currency to show report.

- **Call Types**, types of calls to be included in the report.
- **Duration Min/Max**, duration Min/Max expressed in seconds
- **Cost Min/Max**, cost Min/Max expressed in home currency
- **Hourly Filter**, hour filter to use to generate the report. This filter must have been previously created.
- **Dial Codes Filter**, dial codes filter used to generate the report. This filter must have been previously created.
- **Top Limit**, limit the number of items to show in top reports.

You can create a profile for later use in Report Schedule, configure the information and press the "Save" button.

8.2.- Reports Filters

HOUR FILTER

Hours Filters are used to select only calls that are made within the time set in the filter. This screen shows a filter of working hours.

Report Filters

GENERAL ☰

Filter By Days and Hours ▼ Description Working Hours

Days and Hours

Day\Time	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Sunday																								
Monday																								
Tuesday																								
Wednesday																								
Thursday																								
Friday																								
Saturday																								

Update
Delete
Add New

The data to be configured are the following:

- **Filter By**, type of filter to create, Days and Hours or Prefixes.
- **Description**, brief description of the filter.
- **Days and Hours**, day of the week and hours to select in the filter.

DIAL CODES FILTER

Report Filters

GENERAL ☰

Filter By: Prefixes Description: Exclude Prefixes

Prefix	Exclude	Comparison Mode	Call Types	
<input style="width: 90%;" type="text" value="8"/>	<input checked="" type="checkbox"/>	Start With ▼	Outgoing Incoming Transit	✕
<input style="width: 90%;" type="text" value="7"/>	<input checked="" type="checkbox"/>	Start With ▼	Outgoing Incoming Transit	✕

Add New

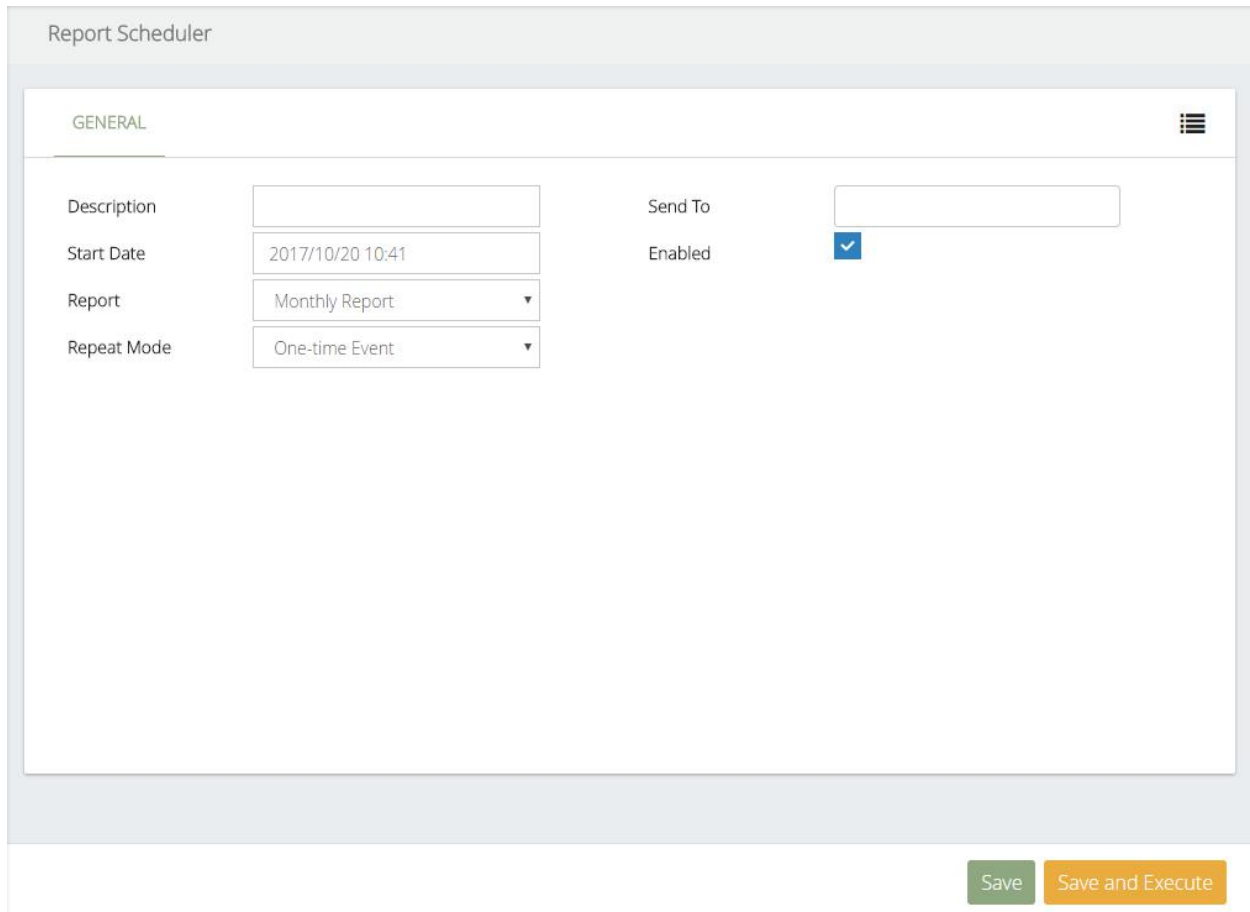
Update
Delete
Add New

The data to be configured are the following:

- **Filter By**, type of filter to create, Days and Hours or Prefixes.
- **Description**, brief description of the filter.
- **Prefix**, prefix to include in the filter.
- **Exclude**, select whether to exclude this prefix when applying this filter.
- **Comparison Mode**, type of comparison to use when comparing the prefix.
- **Call Types**, type of calls in which this prefix will be applied

8.3.- Reports Schedule

Sonata Billing allows the execution of reports automatically and periodically. To configure this option, go to REPORTS/Reports Schedule.



The screenshot displays the 'Report Scheduler' interface. At the top, the title 'Report Scheduler' is visible. Below it, a tab labeled 'GENERAL' is active. The interface contains several input fields and controls:

- Description:** An empty text input field.
- Start Date:** A date and time input field containing '2017/10/20 10:41'.
- Report:** A dropdown menu with 'Monthly Report' selected.
- Repeat Mode:** A dropdown menu with 'One-time Event' selected.
- Send To:** An empty text input field.
- Enabled:** A checkbox that is checked, indicated by a blue checkmark icon.

At the bottom right of the form, there are two buttons: 'Save' (green) and 'Save and Execute' (orange).

The data to be configured are the following:

- **Description**, Short description of scheduled report.
- **Start Date**, day to execute the process.
- **Report**, report to use, it must have been previously created.
- **Repeat Mode**, periodicity for the execution of the process.
- **Sent To**, email to send the report.
- **Enabled**, it is possible to enable or disable the schedules.

A.- Technical Specification

Name	Sonata Billing
Version	3.0.1-1
OS	Linux Centos 7 64 bits
Compatibility	VitalPBX 3.x
Database	MariaDB 10.x
Developed Language	PHP 7, HTML
Necessary Memory	2 GB
Necessary HDD	250 MB
Packet Technology	RPM
Dependency	Already installed in VitalPBX 3.x